

Budget Tr. Journal processed

7 Aug. 2013

0005016619

United Nations Development Programme

Bureau for Development Policy



Empowered lives.
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To: Olivier Adam
Manager
UNDP Regional Service Center in Bratislava

Date: 6 August 2013

From: Randi Davis
Officer-In-Charge (OIC)
UNDP Gender Team
Bureau for Development Policy

Extension: +1 646 781 4361

Subject: **Authorization Letter – Support to Implementation of the Gender Equality Seal (GESeal) Initiative in the Europe and CIS Region**

File: 2013/GMI/Allocations

Dear Mr. Adam,

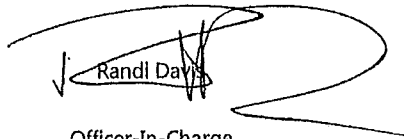
I am pleased to inform you that funds in the amount of US\$5,000 are made available from UNDP Gender Team to the Gender Practice of UNDP Regional Service Centre in Bratislava (RSC-Bratislava), through UNDP's Gender Mainstreaming Initiative (GMI) mechanism. The funds are allocated to support the Gender Practice of UNDP Regional Service Centre in the implementation of the Gender Equality Seal (GESeal) Initiative in the region through providing advisory and technical support to the country offices.

Upon receipt of the countersigned letter, your office is authorized to access the resources up to the Authorized Spending Limit of US\$5,000 using your individual department code, under the project "Programme Support towards Implementation of the UNDP's Gender Equality Strategy 2009-2013 (Project ID 00056808, Output 00069827, UNDP1 BU). This project is implemented by UNDP Gender Team, Bureau for Development Policy, using direct implementation modality (DIM). Please be reminded that activities must be completed and funds fully expensed by 31 December 2013.

This letter commits your office to provide timely updates as well as to submit a final short report after completion of the project activities. It also delegates to your office the responsibilities for the use of the fund in accordance with UNDP financial rules and regulations. The Gender Team (HQ) will assume an oversight function but can exercise the power to withdraw the resources in case of non-disbursement according to the agreed budget (refer to Annex 1 for the breakdown and estimated budget).

Kindly note that Ms. Koh Miayoi, Gender Practice Team Leader is the focal point for this initiative and will assume responsibility for completion of the activities, management of funds and reporting. All financial transactions can be created and approved locally by respective authorizing officers in your office.

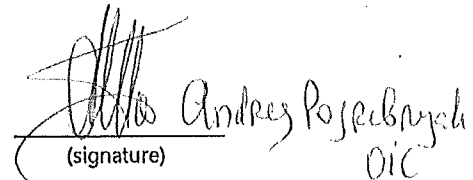
With best wishes,



Officer-In-Charge
UNDP Gender Team
Bureau for Development Policy

Countersign to acknowledge duties and obligations as outlined in this letter of approval:

FOR Name:
Mr. Olivier Adam
Manager
UNDP Regional Service Center in Bratislava



(signature)
OIC

Date: 7.08.2013

Chart of Accounts (COA):

| GL Unit | B. Acct | OU | Fund | Dep ID | IA | Donor | Project | Act |
|---------|----------------|-----|-------|-------------------|--------|-------|----------|-----|
| UNDP1 | Per input type | H21 | 04840 | B0574 (RSC-Bratl) | 001981 | 00012 | 00069827 | 6 |

Cc:
Koh Miayoi, Gender Practice Team Leader, RSC in Bratislava
Andrey Pogrebnyak, Operations Manager, RSC in Bratislava
Raquel Lagunas, Institutional Development Adviser, Gender Team, UNDP/BDP
Nassim Davlatshoev, Operations Manager, Gender Team, UNDP/BDP

Annex 1. Budget Breakdown

| Gender Equality Seal Initiative - P&A (Brazil/Java) | |
|---|----------------------|
| Budget description | amount (US\$) |
| UNDP Gender Equality Seal (GeSeal) - travel | 5,000 |
| Total | 5,000 |

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| 1 | ALT_DP_BUD 2013 | | Speed Type | | 04840 | B0096 | | | | Set Options | USD | -5,000.00 |
| 2 | ALT_DP_BUD 2013 | | Speed Type | | 04840 | B0574 | | | | Set Options | USD | 5,000.00 |

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